Just Good Practice

Policy

- Limit access only to what is needed
- Review staff access levels regularly
- Separate admin accounts
- Don't leave devices unattended
- Log out and shut down

Technology

- Use reputable anti-malware software
- Prevent the agent from being disabled
- Keep the software updated
- Always scan removable media (eg USB)

Configuration

- Keep all software & hardware updated
- Enforce Two-Factor Authentication
- Create unique, strong and long passwords
- Store passwords securely (password manager app)
- Only store company data in approved systems

Training

- Don't open suspicious messages
- Learn to identify scam attempts
- Check embedded links before clicking
- Avoid unencrypted (non-HTTPS) website
- Avoid public Wi-Fi unless using VPN

Prepare & Plan
Define the environment and risk level

Protect & Prevent
Layer up modern security defences

Deploy & Enforce
Control, contain and double-check

Educate & Inform
Improve staff awareness of threats

Be careful what you post online!
Be sceptical!
Don't ignore warning signs!
Treat working from home like working in the office!

If in doubt give us a shout

IT BUILDER
FOR PEOPLE IN BUSINESS

www.itbuilder.co.uk